

OFFICIAL

Hooksett Cemetery Commission

Thursday April 21, 2011

Commission Chair Sharron Champagne called the meeting to order at 7:45pm; this meeting had been previously posted in two public locations. Proof of posting can be found on the town website: www.hooksett.org

Attendance: All committee members present; Sharron Champagne (Committee Chair), Mike Horne and John Danforth (Secretary)

Public in attendance: None. Public Input: None

Approval of the minutes for the meeting of March 17, 2010: Motion to accept as presented by Mike and seconded by Sharron; unanimously approved.

Old Business

Town Council Update: John attended the March 23rd Council meeting. The funds remaining after the completion of the Eagle Scout Sign Project for Martins Cemetery that was donated to the Cemetery Commission was formally accepted by the Town Council. The acceptance by the Council was done under the "Consent Agenda"; the requested update from the Commission to the Council was not done because it had been removed from the agenda.

Budget: Current budget status is \$445 left to spend as necessary. For future budgets all agreed to prioritize future projects (tiers).

Cemetery Regulations:

The group continued with some more review of the current regulations for Hooksett Cemeteries. The discussion will continue at the next regularly scheduled meeting. The topics and suggestions that were discussed are:

Right to inter and who can inter
Transfer of right to inter, who can buy
Residents and former residents->Have a tie to Hooksett
Forms will have to change from "deeds" to "Right to Inter"

A letter from the Cemetery Commission to the Hooksett Department of Public Works will be sent regarding Internments; all internments must be approved ahead of time by one of the Cemetery Commissioners.

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New Business

Discussion regarding the maps and the cataloguing work that Virginia Robb has done for the Commission.

Riverside Fence: paint it black, and Mike will seek out volunteers to help out. GE may be willing to pitch in again as they had at Martin's. The Town does have people who need or owe community service hours. Mike will ask Joy Buzzell about using these folks to help out as well.

The sign at Heads Cemetery needs refurbishing and this project is a goal for this year.

Memorial Day baskets for Perpetual Care were discussed; the funds will be requested from the Trust Funds via the Town Finance Officer.

The Perpetual Care lots can possibly be verified by looking at the Trust Funds.

John will look into a new computer and printer for the Commission; the old laptop is very outdated and the printer is in a similar condition. Both items should be exchanged via the Town Wide Computer Fund. Mike currently has possession of the laptop and computer.

Record Keeping

Plot Sales: No new plot sales since our last meeting.

Monument Approvals: Sharron and John will meet at Heads Cemetery on Saturday April 23rd at 12:30 to mark the location for the stone for Mrs. Converse.

Burials: No official burial notifications were received; Mike had placed a call to Hooksett DPW and Mike was advised that a burial was scheduled for the day after his call.

The meeting adjourned at 8:45 pm; the next scheduled meeting will be May 19, 2011 at 7:40pm. The Commission will meet at Heads Cemetery.

Respectfully Submitted,

John H. Danforth
Cemetery Commission Secretary

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